

# **Online Processes & Registration Queries**

Online Team Registration Process Late Arrival for Players Reporting Game Scores Group Text Messaging Team Registration Database Query Process Manager's Tournament Information Package (MTIP) Sample

## **Online Team Registration Process:**

This form is used to allow the tournament Host team and the State Champion teams to register their intent to participate in a Southeast Regional tournament.

### Southeast Region Tournament Baseball Team Check-in Form

Date of Submission: August 02, 2019

### INSTRUCTIONS

#### THIS REGISTRATION FORM IS FOR THE HOST AND STATE CHAMPION TEAMS AND "APPROVED INVITED TEAMS" ONLY! REGISTRATIONS RECEIVED FROM NON-APPROVED INVITED TEAMS WILL BE DELETED.

By submitting this form, you are guaranteeing that the named team will participate in the selected Babe Ruth 2019 tournament. The "Total Commitment" requirements for participation are specified in the <u>Southeast Region Tournament Team Information Manual</u>... Please read this section before completing this form.

Please note: FIELDS WITH "\*" ARE REQUIRED.

	TOURNAMENT TEAM CHECK-IN [Age Groups that are open are displayed]
*OPEN Age Groups:	
*Category:	
*Team Name:	
*Manager Name:	
Secondary Contact Name:	
*Street Address:	
*City, State & Zip Code:	
State Division (FL, NC, TN only):	
*Manager Cell Phone:	
Secondary Contact Cell Phone:	
*Manager Email Address:	
Secondary Contact Email Address:	

Submit Team Check-in Information

# Late Arrival for Players:

This form is used by the team to request permission for late arrival of a player. The request is emailed to the team's State Commissioner for endorsement to the Southeast Regional Commissioner who will make a decision and email a response and important instructions to the requester.

Tourname	Babe Ruth League, Inc. Southeast Regional Tournaments	
Red	quest Permission for Late Arrival at Team Check-in	
	Return Home	
	REQUEST LOGIN ACCESS CODE	
	Request Permission for Late Arrival Form Login	
	Username:	
	Password:	
	Login: Access Form »	
Tourname	Southeast Regional Tournaments	
Request Permission for Late Arrival to		t 3, 2018
		t 3, 2018
Jse this form to ask for permission for a manage	o a Regional Tournament Augus er, coach, or team player to arrive late to a Southeast Regional Tournament. All fields are required.	it 3, 2018
Use this form to ask for permission for a manage Address to your State Commissioner:	o a Regional Tournament Augus	t 3, 2018
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# **Reporting Game Scores (via Email form):**

The following forms are the online program forms used by the Host or the assigned Southeast Regional Representative to report game scores.

Scores can be reported either game-by-game (preferred) or at the end of the day.

Our goal is to have all brackets updated on the Southeast Region website by 7:00 AM ET.



Reporting Southeast Regional Tournament Scores Today is Friday, August 3, 2018

Your SECURE ACCESS CODE is required to report scores.

Submit Scores for all of the Day's Games Submit Scores One Game at a Time

Return Home

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**Report Regional Tournament Scores** 

Return Home

Invitation	nal Tournaments Form L	ogin
Username:		
Password:		
Login:	Access Form »	

	Babe Ruth Le Southeast F Tournan	Regional
	Report Scores by Ga	
	Date of Submission: August 03, 20	18
on the Submit Game Result button.	INSTRUCTIONS ctor to report tournament game scores at the completion mission will be distributed to all Regional and Headquarte	of each game. Simply complete the information requested and click rs personnel responsible for tracking the tournaments.
	HOST INFORMATION	
Contact Name (First & Last): Contact Cell Phone:		
Contact Email Address: Reporting for Age Group: Pool Play Bracket (if applicable):		- you can report
Game Date:		up to 8 game daily
Game #: Winning Team Name: Losing Team Name: Comments:		Note - You can report Note - You can report up to 8 games when 
	Submit Game Result	

# **Reporting Game Scores (via Tourney Machine):**

TOURNEY MAD		FEATURES	PRICING SUPPO	RT GET STA	RTED FOR FREE	LOGIN
		Login				
	User Name					
			(	0		
	Password					
	LOGIN			$\bigcirc$		
	Don't have a	an account? Click here	e to create one.			
	Forgot your use	r name or password?	Click here to reset.			
		Mobile Login				
2						
					Tournament	ts Account -
Tournament: SER Training					Tournament	ts Account +
by sportsengine					Tournament	ts Account +
Tournament: SER Training				Post Sco	Tournament	ts Account -
Tournament: SER Training	mes					s Account -
Tournament: SER Training POST SCORES	mes				ores By Complex	ts Account -
Tournament: SER Training POST SCORES	mes				ores By Complex	ts Account -
Tournament: SER Training POST SCORES					ores By Complex	ts Account -
Tournament: SER Training  POST SCORES  Show Only Unfinalized Ga All Divisions  8-Team Pool Training					ores By Complex	ts Account -
Tournament: SER Training  POST SCORES  Show Only Unfinalized Ga All Divisions  8-Team Pool Training					ores By Complex	ts Account -
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Tournament: SER Training  POST SCORES  Show Only Unfinalized Ga All Divisions  8-Team Pool Training					ores By Complex	a Account -



### Tournament: SER Training

# POST SCORES

					Post Scores By Complex
Show Only Unfinalized Games		Save			Post Pitch Counts
All Divisions	Team Score Post Seores	Team Score	Final	Note (shows next to score	Time/Division
	A1 Tes Team 10	A3 Test Team 8	Mark Final	on public page)	1 - Wed 10/16 9:00 AM - 8-Team Pool Training - RFP 1
8-Team Pool Training	N1 Test Team 0	N3 Test Team 0	Mark Final		2 - Wed 10/16 12:00 PM - 8-Team Pool Training - RFP 1
	A2 Test Team 0	A4 Test Team ()	Mark Final		3 - Wed 10/16 3:00 PM - 8-Team Pool Training - RFP 1
	N2 Test Team	N4 Test Team 0	Mark Final	[	4 - Wed 10/16 6:00 PM - 8-Team Pool Training - RFP 1
	A4 Test Team ()	A1 Test Team ()	Mark Final		5 - Thu 10/17 9:00 AM - 8-Team Pool Training - RFP 1
	N4 Test Team	N1 Test Team ()	Mark Final		6 - Thu 10/17 12:00 PM - 8-Team Pool Training - RFP 1
	A3 Test Team	A2 Test Team ()	Mark Final	[	7 - Thu 10/17 3:00 PM - 8-Team Pool Training - RFP 1
	N3 Test Team	N2 Test Team ()	Mark Final		8 - Thu 10/17 6:00 PM - 8-Team Pool Training - RFP 1

Tournaments Account

0

Tournament: SER Training

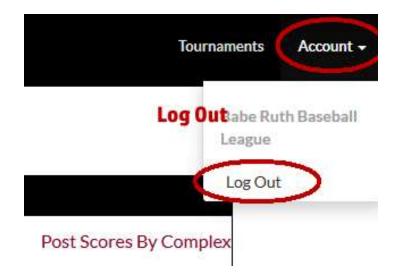
TOURNEY MACHINE

					Post Scores By Complex
Show Only Unfinalized Games		Save			Post Pitch Count
	Team Score	Team Score	Final	Note	Time/Division
All Divisions		Mark as F	inal	(shows next to score	
	A1 Test Team 10	A3 Test Team 8		on public page)	1 - Wed 10/16 9:00 AM - 8-Team
	10		- Man Pinar		Pool Training - RFP 1
8-Team Pool Training	N1 Test Team()	N3 Test Team ()			2 - Wed 10/16 12:00 PM - 8-Tear
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	A2 Test Team ()	A4 Test Team ()	Mark Final	1	3 - Wed 10/16 3:00 PM - 8-Team
	1		10		Pool Training - RFP 1
	N2 Test Team ()	N4 Test Team ()	Mark Final	5	4 - Wed 10/16 6:00 PM - 8-Team
					Pool Training - RFP 1
	A4 Test Team ()	A1 Test Team ()	Mark Final		5 - Thu 10/17 9:00 AM - 8-Team
			and the second second second		Pool Training - RFP 1
	N4 Test Team ()	N1 Test Team ()	Mark Final		6 - Thu 10/17 12:00 PM - 8-Team
	L				Pool Training - RFP 1
	A3 Test Team ()	A2 Test Team ()	Mark Final		7 - Thu 10/17 3:00 PM - 8-Team
					Pool Training - RFP 1
	N3 Test Team()	N2 Test Team ()	Mark Final		8 - Thu 10/17 6:00 PM - 8-Team
			10		Pool Training - RFP 1



### Tournament: SER Training

					Post Scores By Complex
	Save Cha	Save			Post Pitch Counts
Show Only Unfinalized Games		Save			
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	A1 Test Team 10	A3 Test Team 8	Mark Final		] 1 - Wed 10/16 9:00 AM - 8-Team Pool Training - RFP 1
-Team Pool Training	N1 Test Team	N3 Test Team 0	Mark Final		2 - Wed 10/16 12:00 PM - 8-Team Pool Training - RFP 1
	A2 Test Team 0	A4 Test Team	Mark Final	[	] 3 - Wed 10/16 3:00 PM - 8-Team Pool Training - RFP 1
	N2 Test Team	N4 Test Team	Mark Final		4 - Wed 10/16 6:00 PM - 8-Team Pool Training - RFP 1
	A4 Test Team	A1 Test Team ()	Mark Final	[	] 5 - Thu 10/17 9:00 AM - 8-Team Pool Training - RFP 1
	N4 Test Team 0	N1 Test Team ()	Mark Final		6 - Thu 10/17 12:00 PM - 8-Team Pool Training - RFP 1
	A3 Test Team 0	A2 Test Team 0	Mark Final		] 7 - Thu 10/17 3:00 PM - 8-Team Pool Training - RFP 1
	N3 Test Team ()	N2 Test Team ()	Mark Final		8 - Thu 10/17 6:00 PM - 8-Team Pool Training - RFP 1



# Group Text Messaging:

The following slides demonstrate the method for the team manager to subscribe to Notifications in the Tourney Machine system.

BASEBALL							
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8-TEAM POOL TRAINING V	DOWNLOAD APP		IFICATIONS	M SHARE		PRINT V	
De al Chaudin as							
Pool Standings							
Ar	nerican Division				National Division		
Team	W	L	RA	Team	W	L	RA
A1 Test Team	0	0	0	N1 Test Team	0	0	0
A2 Test Team	0	0	0	N2 Test Team	0	0	0
A3 Test Team	0	0	0	N3 Test Team	0	0	0
A4 Test Team	0	0	0	N4 Test Team	0	0	0
BASEBALL	Follow You				×	_	
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	Team Representa	itive (Coad h or other rep	ch/Team Ma resentative for t	anager) his team. Maximum of 3 per team.)			
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Pool Standings	( ) XXX-XXXX						
1000	E <b>mail</b> eave blank if you do not we	ant to receive	email notificatio	ons.	w	L	RA
A1 Test Team	your email address				0	0	0
A2 Test Team					0	0	0
	SIGN ME UP!						
A3 Test Team					0	0	0
A4 Test Team	0	0	0	N4 Test Team	0	0	0

TOURNEY MACHINE	Follow Your Tournament ×	-		
BASEBALL	Team and Notification Type         Select Your Team         Image: Select Your Team		A PLACE	s
8-TEAM POOL TRAINING Pool Standings	Text Message Leave blank if you do not want to receive text notifications. Mobile Number	•	I PRINT V	
Team	Email Leave blank if you do not want to receive email notifications.	w	L	RA
A1 Test Team	your email address	0	0	0
A2 Test Team	SIGN ME UP!	0	0	0
A4 Test Team	0 0 N4.Test Team	0	0	0

O TOURNEY MACHINE				
& BASEBALL	Follow Your Tournament ×		-	_
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A1 Test Team	your email address	0	0	0
A2 Test Team		0	0	0
A3 Test Team	SIGN ME UP!	0	0	0
A4 Test Team	0 0 0 N4Test Team	0	0	0

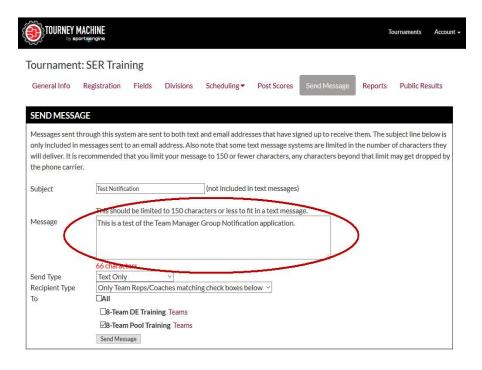
O TOURNEY MACHIN	Follow Your Tournament	×		
BASEBALL	Team and Notification Type         Select Your Team       Notifications For         Image: Select Your Team       Image: Select Your Team         Image: Select Your Team       Image: Select Your Team         Image: Select Your Team       Manager)         Image: Select Your Team       Select Your Team         Image: Select Your Team       Manager)         Image: Select Your Team       Select Your Team         Image: Select Your Team       Manager)         Image: Select Your T	~	A PLACES	
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A4-Test Team	0 0 N4 Test Team	0	0	0

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BASEBALL	🗭 Follow Your Tournament	×	-	-
	Team and Notification Type       Select Your Team     Notifications For	~	& PLACE	5
REGION	Team Representative (Coach/Team Manager)     (Check if you are a coach or other representative for this team. Maximum of 3 per team.)			
8-TEAM POOL TRAINING	Text Message Leave blank if you do not want to receive text notifications. Mobile Number	•	i print ₹	]
Pool Standings	() ) XXX->XXXX			
Team	Email Leave blank if you do not want to receive email notifications.	w	L	RA
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A2 Test Team		0	0	0
A3 Test Team	SIGN ME UP!	0	0	0
A4 Test Team	0 0 N4 Test Team	0	0	0

The following slides demonstrate the method for the Tournament Director to send Notifications.

by	MACHINE FEATURES PRICING SUPPORT GET STARTED FOR FREE	LOGI
	Login	
	User Name	
	Password	
	(P)	
	LOGIN	
	Don't have an account? Click here to create one.	
	Forgot your user name or password? Click here to reset.	
	Mobile Login	
General Info Registr	ation Fields Divisions Scheduling Post Scores Send Message Reports Public	
Cournament: SER General Info Registr	Training ation Fields Divisions Scheduling Post Scores Send Message Reports Public	ts Ac
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Cournament: SER     General Info     Registre     EDIT TOURNAMENT Sport Tournament Name General Location Tournament ID Number Results Link Embed Code Documents Start Date End Date Time Zone Message Schedule Increment (Maa	Training         ation       Fields       Divisions       Scheduling •       Post Score       Send Message       Public         Baseball       •	

	MACHINE						Тс	ournaments	Account +
Tournamen	t: SER Train	ing							
General Info	Registration	Fields	Divisions	Scheduling -	Post Scores	Send Message	Reports	Public Re	sults
SEND MESS	AGE								
only included in	messages sent to recommended th	o an email a at you limi	ddress. Also	note that some t ge to 150 or fewe	ext message sys	gned up to receive stems are limited in ny characters beyor	the number of	of character	's they
Subject	-	_	to 150 chara	acters or less to fi	Ĩ				
Message				Group Notificati					
Send Type	66 characte Text Only	ers	~						
Recipient Type		Reps/Coa	ches matchir	ng check boxes be	elow ~				
То									
	B-Team	DE Trainin	g Teams						
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	Send Messa	age							



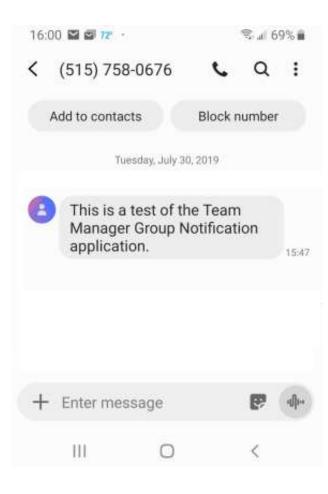
	MACHINE portgengine						Ţ	ournaments	Account <del>-</del>
Tournamer	nt: SER Trair	ing							
General Info	Registration	Fields	Divisions	Scheduling -	Post Scores	Send Message	Reports	Public Re	esults
SEND MESS	AGE								
only included in	n messages sent to s recommended th	o an email	address. Also	note that some t	ext message sys	igned up to receive t stems are limited in ny characters beyon	the <mark>number</mark>	of character	rs they
Subject	Test Notifica	ition		(not included i	n text messages	)			
Message				acters or less to f Group Notificat		age.			
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General Info	Registration	Fields	Divisions	Scheduling -	Post Scores	Send Message	Reports	Public Re	esults
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only included in	messages sent to recommended th	o an email	address. Also	note that some t	ext message sys	igned up to receive t stems are limited in ny characters beyon	the number	of character	rs they
Subject	Test Notifica	tion		(not included i	n text messages	)			
	This should	be limite	d to 150 char	acters or less to f	it in a text mess	age.			
Message	This is a te	st of the T	eam <mark>Manage</mark> i	Group Notificat	ion application.				
	66 charact	ers	_						
Send Type	Text Only		~						
Recipient Type	Only Team	Reps/Coa	aches matchi	ng check boxes be	elow 💙				
То	LAU								
	B-Team	DE Traini	ng Teams						
	✓8-Team	Pool Train	ning Teams						
	Send Mess	age							

by sport	CHINE Tournaments Acco
ournament:	SER Training
General Info	Registration Fields Divisions Scheduling   Post Scores Send Message Reports Public Results
SEND MESSAG	F
	ough this system are sent to both text and email addresses that have signed up to receive them. The subject line below is essages sent to an email address. Also note that some text message systems are limited in the number of characters they
	commended that you limit your message to 150 or fewer characters, any characters beyond that limit may get dropped b
he phone carrier.	
Subject	Test Notification (not included in text messages)
	This should be limited to 150 characters or less to fit in a text message.
Message	This should be limited to 150 characters or less to fit in a text message. This is a test of the Team Manager Group Notification application.
Message	· · · · · · · · · · · · · · · · · · ·
Message	· · · · · · · · · · · · · · · · · · ·
Message	· · · · · · · · · · · · · · · · · · ·
	This is a test of the Team Manager Group Notification application.
Send Type	This is a test of the Team Manager Group Notification application.
Send Type Recipient Type	This is a test of the Team Manager Group Notification application.         66 characters         Text Only
Send Type Recipient Type	This is a test of the Team Manager Group Notification application.         66 characters         Text Only         Only Team Reps/Coaches matching check boxes below
Message Send Type Recipient Type To	This is a test of the Team Manager Group Notification application.

TOURNEY N	ACHINE ortsjengine						Т	ournaments	Account
Tournament	t: SER Trair	ning							
General Info	Registration	Fields	Divisions	Scheduling -	Post Scores	Send Message	Reports	Public Re	esults
SEND MESSA	GE								
only included in	messages sent t recommended t	o an email	address. Also	note that some t	ext message sys	igned up to receive t stems are limited in ny characters beyon	the <mark>number</mark>	of characte	rs they
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То				0					
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	Send Mess	sage							

	MACHINE						Te	ournaments	Account -
Tournamer	nt: SER Trair	ning							
General Info	Registration	Fields	Divisions	Scheduling •	Post Scores	Send Message	Reports	Public Re	sults
SEND MESS	AGE								
Message S									



# **Team Registration Database Query Process:**

The following screens are the online Host access to the team registration database.

The Host has the ability to query the database for summary and detailed information. In addition.

Authentication	n Required X	
	https://brlseregion.com is requesting your username and password. The site says: "Administration Secure Access"	
Password:	OK Cancel	
TOURNAMENTS *	Babe Ruth League, Inc. Southeast Regional Tournaments	
	(Baseball Team Check-in)	
	Go to Regional Website	
	This page auto-refreshes in 8 second(s).	
Log	J Reports:	
• Tea • Stat	w all Team Submissions sorted by Age Group and Category m Participation Summary Report by Year and Age Group te Participation Report by Year and All Age Groups	

Registered Team Details Report

Baseball World Series Trail Tournaments								
Registration Deadline	Age Group [click to view teams]	Slots Allocation	Slots Approved	Slots Pending	Slots Available	Waiting List		
Closed	10-Year-olds	8	8	0	0	0		
Closed	12-Year-olds Major70	8	8	0	0	0		
Closed	13-Year-olds	8	8	0	0	0		
Closed	14-Year-olds	8	8	0	0	0		
Closed	13-15 Year-olds	8	8	0	0	0		
Closed	16-18 Year-olds	8	8	0	0	0		

Baseball Invitational Tournaments								
Registration Deadline	Age Group [click to view teams]	Slots Allocation	Slots Approved	Slots Pending	Slots Available	Waiting List		
Closed	Rookies	12	12	0	0	0		
Closed	9-Year-olds	11	11	0	0	0		
Closed	11-Year-olds Major70	10	10	0	0	0		
Closed	12-Year-olds Major60	4	4	0	0	0		



This page auto-refreshes in 8 second(s).

#### Log Reports:

<	<ul> <li>View all Team Submissions sorted by Age Group and Category</li> </ul>	
	<ul> <li>Team Participation Summary Report by Year and Age Group</li> </ul>	-
	<ul> <li>State Participation Report by Year and All Age Groups</li> </ul>	
	<ul> <li>Registered Team Details Report</li> </ul>	



# Babe Ruth League, Inc. Southeast Regional Tournaments

Return Home



Babe Ruth League, Inc. - Southeast Region View All Tournament Team Check-in Report July 26, 2019

### **Team Participation Report**

#### 2019

[There are 86 teams who have been reported as participating.] Category Breakdown: Host=10 Champion=49 SER Invited=9 Other=18 Wish List=0

Sort is by Category, Age Group, and State					
State Division City Location Age Group		Age Group	Team Name Date/Time Stamp		
Tennessee Eastern	Crossville	Rookie Baseball	Crossville All-Stars Host 2019-06-28 @ 08:03	01-Host	
Virginia	Glen Allen	Rookie Baseball	Glen Allen Rookie All Stars 2019-07-09 @ 22:10	02- Champion	
Tennessee Eastern	Hendersonville	Rookie Baseball	Hendersonville Select 2019-06-30 @ 23:10	02- Champion	
Tennessee Western	Ridgely	Rookie Baseball	Lake County 2019-06-29 @ 01:52	02- Champion	
North Carolina Western	Charlotte	Rookie Baseball	South Charlotte Cardinals 2019-06-30 @ 19:52	02- Champion	
North Carolina Eastern	Raleigh	Rookie Baseball	West Raleigh Blue 2019-07-08 @ 14:36	02- Champion	
Tennessee Eastern	Celina	Rookie Baseball	Clay County All stars 2019-06-24 @ 11:32	04-Other	
North Carolina Eastern	SANFORD	Rookie Baseball	Deep River - Northview 8U Allstars 2019-07-09 @ 12:18	04-Other	
Florida Northern	Jacksonville	Rookie Baseball	Fort Caroline Thunder 2019-06-30 @ 22:16	04-Other	
North Carolina Western	Matthews	Rookie Baseball	Mara 2019-06-30 @ 18:12	04-Other	
Florida Southern	Palm Beach Gardens	Rookie Baseball	Palm Beach Gardens 2019-07-01 @ 22:59	04-Other	



This page auto-refreshes in 8 second(s).

#### Log Reports:

· View all Team Submissions sorted by Age Group and Category • Team Participation Summary Report by Year and Age Group • State Participat · Registered Team Details Report



Return Home







Babe Ruth League, Inc. Southeast Region 2019 Tournament Age Group Summary Report

14-Year-olds Baseball Participants July 26, 2019

#### In 2019, 8 teams reported as participating: Host=1 Champion=6 SER Invited=1 Other=0 Wish List=0

State Location	Team Status	Category	Team Name
Virginia , Fredericksburg	Confirmed	01-Host	Stafford Warriors Host
Florida Northern, Jacksonville Beach	Confirmed	02-Champion	Ft Caroline Sun Devils
North Carolina Eastern, Greenville	Confirmed	02-Champion	Greenville Babe Ruth
Florida Southern, key west	Confirmed	02-Champion	Key West
Tennessee Eastern, Lawrenceburg	Confirmed	02-Champion	Lawrenceburg
Virginia , Cliifton	Confirmed	02-Champion	Southwestern Youth Association Lookout
North Carolina Western, Albemarle	Confirmed	02-Champion	Stanly County
Virginia, Arlington	Confirmed	03-Approved Invited	Arlington



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#### Log Reports:

View all Team Submissions sorted by Age Group and Category
 Team Participation Summary Report by Year and Age Group
 State Participation Report by Year and All Age Groups
 Registered Team Details Report



State Tournament Participation Report

Select the Tournament Year



#### Babe Ruth League, Inc. - Southeast Region Tournament Team State Report July 26, 2019

Return to SER Home Page | Select another state | Return to Check in Menu

#### State Report 2019 - Florida [17 teams reported.]

State Category Status Age Group Team Name CAL RIPKEN BASEBALL DIVISION: Florida Southern 02-Champion Confirmed 10-Year-olds Baseball Vero Beach Crush Florida Northern 02-Champion Confirmed 10-Year-olds Baseball Ft. Caroline Steal Florida Northern 02-Champion Confirmed 11-Year-olds Major70 Baseball Oakleaf Knights Florida Southern 02-Champion Confirmed 11-Year-olds Major70 Baseball Phipps Park All Stars Florida Southern 04-Other Confirmed 9-Year-olds Baseball Latin America Baseball Florida Northern 04-Other Confirmed 9-Year-olds Baseball Ormond Beach BABE RUTH BASEBALL DIVISIONS: Confirmed 13-Year-olds Baseball Florida Southern 02-Champion Sarasota Allstars Florida Northern 02-Champion Confirmed 13-Year-olds Baseball Tallahassee Babe Ruth

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This page auto-refreshes in 8 second(s).

#### Log Reports:

- View all Team Submissions sorted by Age Group and Category
   Team Participation Summary Report by Year and Age Group
   State Participation Report by Year and All Age Groups

Registered Team Details Report



**Team Details Report** 

Select the Age Group with no teams checked in will not display) (Age Groups



Babe Ruth League, Inc. - Southeast Region Tournament Team Check-in System July 26, 2019

Go to Southeast Region Home Page | Return to Query Menu

#### **Team Participation Details Report** 2019 - 14-Year-olds Baseball

[There are 8 teams reported as participating.]

State	Team Name Category	Manager Name Address	Cell Phone Email Address
Virginia	Stafford Warriors Host 01-Host	Chris Gallahan	
Florida	Ft Caroline Sun Devils 02-Champion	Lawrence D. Rollings	
North Carolina	Greenville Babe Ruth 02-Champion	Jason Stubbs	
Florida	Key West 02-Champion	N Haig Smith	
Tennessee	Lawrenceburg 02-Champion	Nick Moore	

Revision January 02, 2021

# Manager's Tournament Information Package (MTIP) Sample:



The Bahamas \* Bermuda \* Curaçao \* Dominican Republic \* Florida \* Georgia \* North Carolina \* South Carolina \* Tennessee \* U.S. Virgin Islands \* Virginia

## Stafford Baseball League Stafford, Virginia

## 2019 14-Year-olds Baseball

## **Manager's Tournament Information Package**

The Stafford Baseball League extends a warm welcome to all players and coaches participating in the 2019 14-Year-olds Baseball Southeast Regional Tournament. We are honored to be your host for these games.

The information contained in the attached package provides everything you need to know concerning check-in and participation at the tournament. If a question arises that is not covered in this information package, please do not hesitate to contact the Host Tournament Director.

**NOTICE:** Page 1 of the attachment contains information that is **CRITICAL** to your team. Make sure that you have complied with Sections 1.3 through 1.6.

#### Southeast Regional Tournaments Manager's Tournament Information Package Stafford Baseball League 2019 14-Year-olds Baseball Report Date: July 23, 2019

#### Section 1 - TEAM ARRIVAL REQUIREMENTS

### 1.1 - Contact Information

Position	Name	Phone	Email
Host President Host Tournament Director Program Book Coordinator Hotel Coordinator Gate Pass Fee Coordinator	Michael Bouchard Michael Bouchard Michael Bouchard Michael Bouchard Michael Bouchard		

#### 1.2 - Hotel Information - Please book your team into one of the following hotels:

Wingate by Windham	540-368-3000
Comfort Suites Fredericksburg North	540-322-4700
Holiday Inn Express	540-479-8000

#### 1.3 - Team Registration, Late Arrival Requests

The team manager for each State Champion (or any approved advancing team) is required to submit a Team Registration Form within 24 hours of completion of the State tournament, or by the Tournament Program Inclusion date, noon on July 17, 2019, whichever occurs first. When the online registration is completed, call the Host Tournament Director (see above). The online Team Registration Forms are on the home page of our website, <a href="https://brlseregion.com">https://brlseregion.com</a>. Late arrival request procedures are sent to you along with your team registration acknowledgment email.

#### 1.4 - Team Photo for Program Book

A copy of the official Babe Ruth team photo with the manager, coaches, and players identified must be emailed to the Program Book Coordinator (see above) within 24 hours of the conclusion of the State tournament. If not received by noon on July 17, 2019, your team may not be included in the tournament program.

#### 1.5 Check-in Time, Location, and Credentials

Team check-in is at Pavilion at Chichester Park, 125 Williams Drive, Fredericksburg, VA 22405 (<u>MapQuest</u>), on July 23, 2019, TBA. Please make sure that you have downloaded and completed the following forms:

TOURNAMENT TEAM PRE-ARRIVAL CHECKLIST, http://brlseregion.com/mtip/documents/ team\_pre-arrival\_checklist.pdf

Two copies of the writable TOURNAMENT TEAM PLAYER ANNOUNCEMENT FORM, http://brlseregion.com/mtip/documents/player\_announcement\_form.pdf

All players, managers, and coaches that have not been excused by a waiver received from the Southeast Regional Commissioner are expected to arrive at the check-in at the time specified above.

During check-in, the Southeast Regional Representative, along with the Host Tournament Director or assistant, will check all credentials and the State flags will be collected. All credentials must be in a loose-leaf binder notebook in the order of the TOURNAMENT TEAM CREDENTIALS CHECKLIST, <a href="http://brlseregion.com/mtip/documents/checklist.pdf">http://brlseregion.com/mtip/documents/checklist.pdf</a>. For Regional tournament participation, the Credentials Checklist must be signed by the State Tournament Director, State Commissioner, or State Commissioner's representative.

NO TEAM OR PLAYER WILL BE ALLOWED TO PARTICIPATE IN THE REGIONAL TOURNAMENT WITHOUT THE PROPER CREDENTIALS.

#### 1.6 Parents & Fans Gate Pass Program

The Host League will use this program for entry to all games. The team parents need to collect the Program Fee of \$500 to present to the Host at check-in. If making payment by check, make the check payable to Stafford Baseball League.

### SECTION 2 - AFTER CHECK-IN EVENTS

#### 2.1 - Additional Contacts Information

Position	Name	Phone	Email	
Ice Breaker Coordinator				
Regional Representative	Glenn Spangler			
Host Website		Visit Website		
Host Hotline		540-657-1634		

### 2.2 Team Orientation

An orientation of all teams will be held around 6:00 PM on the night of check-in, just prior to the ice breaker.

#### 2.3 Ice Breaker

Not applicable.

#### 2.4 Mandatory Breakfast Meeting

There is a mandatory breakfast meeting at 7:00 AM on July , 2019, at TBA, . This meeting is for the team managers. (One member of each team is REQUIRED to attend, preferably the team manager when possible.)

### 2.5 Opening Ceremonies

(Refer to Section 3.2 for possible modifications) Mandatory opening ceremonies will be held around 9:00 AM just prior to the first scheduled game on the first day of play. All team participants must appear in full game uniform.

#### SECTION 3 - OFFICAL RULES, HOUSE RULES, AND OTHER INFORMATION

#### 3.1 Official Rules

Southeast Regional tournaments for 9-Year-olds and above baseball, and 10U and above softball, are governed by the official rules of Babe Ruth League, Inc. and can be found in the 2019 Babe Ruth League Official Rules and Regulations Rule Books for the sport. The playing rules for Rookie Baseball and 8U Softball area available for viewing and downloading at our website Documents Center.

#### 3.2 Special Host League Information

We will use the Parents & Fans Gate Pass Fee system for this tournament. The parents will need to collect \$500.00. Payment is due at check-in. This fee covers full access to all games by all fans. Make checks payable to Stafford Baseball League.

#### 3.3 Practice Fields

Practice times with field locations will be available for scheduling at check-in.

#### 3.4 Game Locations, Schedules and Results

The tournament format is Pool Play. Games will be played at Chichester Park, 125 Williams Drive, Fredericksburg, VA 22405. Directions will be provided at check-in.

Each team will be provided with the official Babe Ruth lineup forms. At a minimum, the starting players (with last names) and the name of the protest committee member must be included.

When pool-play is used, the home team is predetermined; when applicable, the highest seed will be the home team in a single-elimination championship bracket, if tied, a toss of a coin will decide. When double-elimination is used, the home team is predetermined in the first round, then a toss of a coin thereafter.

The game schedules and results will be posted on-site. They can also be viewed on our website, <u>http://brlseregion.com/tourney\_site/</u>.

#### 3.5 Electronic Devices

Electronic devices such as cell phones, iPads, laptops, head sets, eCigarettes (Vapes), etc. will not be allowed in the dugouts or on the playing field by tournament participants.

#### 3.6 Mingling with People Outside of the Dugout

Team members are not permitted to mingle in the stands or with spectators during a game.

#### 3.7 Uniforms

Managers, coaches, and players must adhere to the uniform requirements specified in the YEAR Babe Ruth League Official Rules and Regulations Rule Books. This means ball caps on properly and shirts tucked in while in the dugout and on the playing field.

#### 3.8 Protest Committee

All tournament games will be played in the presence of the Host Tournament Director and a Protest Committee. Any protest must be resolved prior to continuing play. Decisions by the Protest Committee are final without appeal. The Protest Committee will consist of at least three members appointed by the Regional Commissioner or his designated representative. Seats may be reserved for the members of the Protest Committee for each game.

#### 3.9 Official Scorekeeper and Official Pitch Count Recorder

The official scoring record for each game will be maintained by the official scorekeeper and the official pitch count recorder designated by tournament officials. The score book and pitch count charts will serve as the official record of the tournament. Teams may designate their own scorekeeper and pitch count recorder, but in doing so, must understand that their books and (or) charts will not be considered if issues arise. Team-assigned scorekeepers and pitch count recorders may not be in the dugout or on the playing field for any reason, and they are to refrain from interrupting the flow of a game for any reason.

#### 3.10 Championship Team Photo

The two teams that are in the Championship game will have a team photo taken prior to the start of the game. The team will include all players, manager, and coaches only. The team will hold for display the Championship Banner for the photo.

This is not a photo opportunity for the parents and fans. Only tournament officials will be allowed on the field for the photo shoot.

The Championship game WILL NOT start until the photos are taken.

#### 3.11 Noisemakers and Flash Photography

The use of noisemakers (cow bells, air horns, boom boxes, etc.) and, for safety reasons, flash photography are prohibited during tournament games. Team managers are to ensure that their fans comply with this rule. Fans that fail to comply will be ejected from the facility.

#### 3.12 Manager, Coach, Player, and Fan Behavior

The Southeast Regional Commissioner, Southeast Regional Representative, Umpire-in-Chief, Host Tournament Director, and the assigned Parks and Recreation representative have the authority to remove any player, manager, or coach from a tournament game for actions detrimental to Babe Ruth Baseball, Babe Ruth Softball, or the rules of conduct for the facility. Any misbehavior or misconduct on or off the field could disqualify a player, manager, coach, or team from the tournament.

The team manager will be held responsible for the behavior of their fans. Fans are not to enter the playing field at any time for any reason and are to display a positive attitude to all teams, players, umpires, and officials. Managers are to immediately handle problem fans if the need arises. Managers are reminded that tournament officials and umpires have the authority to take any necessary action against a team if they perceive conduct by fans to be inappropriate. Your team's conduct must be above reproach, both on and off the field.

Any illegal activities, including illegal use of alcoholic beverages or non-prescribed drugs of any nature, will be immediate cause for disqualification.

#### 3.13 In Closing

Be smart and avoid trouble. There is always a certain level of tension in competitive sports. Games are won with hits and runs, not words.