



Babe Ruth League, Inc.
Southeast Region
TRAINING CENTER



DISTRICT COMMISSIONER GUIDE

**District Meetings
Purpose, Scheduling, and Content**

District Meetings Purpose, Scheduling, and Content

- A. District organizations are authorized by Babe Ruth League, Inc. Rule 12.00, paragraph 2, which also requires a biennial District meeting:

12.00 BABE RUTH LEAGUE, INC. – POWERS OF DISTRICT, STATE AND REGIONAL COMMISSIONERS

2. State organizations shall constitutionally establish districts encompassing a certain number of leagues which can be directly and satisfactorily administered by a duly elected District Commissioner. Biennial district-wide meetings shall be held to elect District Commissioners. Each League within the district shall be entitled to one voting representative at such meeting to be held prior to October 1 of each odd-numbered year. Minutes indicating proof of election of District Commissioner and financial statements must be received by State Commissioner and Babe Ruth League, Inc. no later than November 1.

- B. Face-to-face meetings of District officials with league presidents and other league officers offer a venue for effective two-way communication, sharing information on league organization and approaches to problem solving, and networking across the volunteers in the District. It is recommended that Districts conduct at least two meetings each year (the biennial meeting required by Babe Ruth rules being one of these meetings in odd-numbered years). Meetings are usually held in the early spring to launch the local league season and in the fall to review the year's local league and tournament seasons. Some Districts also hold a District-wide meeting prior to tournament play to establish the District tournament brackets for all age groups.

- C. Spring meeting agenda items –

- Introduction of participants (especially new and returning league presidents)
- Update on registration by leagues, District financial status (revenues, expenses)
- Review of Babe Ruth rules and regulations (especially changes for the upcoming season), reports on interleague play in local league spring season scheduling, requirements for leagues to be eligible for tournament play (chartering, payment of charter fees and State dues, and posting of team rosters)

- Update on information resources (especially District, State, and national websites and preferred ways to contact the District Commissioner and the staff at Babe Ruth Headquarters)
- Establish age group tournament hosts and tournament dates for each age group based on “must-end” dates supplied by the State Commissioner
- Report on State Spring meeting (if held prior to District Spring meeting)

D. Fall meeting agenda items –

- Introduction of participants
- Review the spring season to gather input from leagues to determine issues that need to be addressed at the District level or referred to the State organization for discussion at a State meeting
- Comparison of individual league and District total spring season registration with prior year, reports on fall ball programs
- Reports on interleague play in local league fall season scheduling
- Report on State Fall meeting (if held prior to District Fall meeting)
- Ensure that each league is prepared to apply for Continuation of Charter for the coming year
- Conduct District Commissioner elections prior to October 1 (if an odd-numbered year)

E. Meeting minutes –

- To be sent to each league president, the State Commissioner, the Regional Commissioner, and Babe Ruth League, Inc. or posted on the District website with notification of posting sent to these officials
- Election meeting minutes must include the election results (who ran and who was elected; the vote tally is optional but must be kept as part of the record)